



## MISSION DIRECTOR, NATIONAL HEALTH MISSION, J&K

**Jammu Office:** Regional Institute of Health & Family Welfare, Nagrota, Jammu.  
Fax: 0191-2674114; Telephone: 2674244. Pin: 181221

**Kashmir Office:** Block-A, Ground Floor, Old Secretariat, Srinagar. Pin: 190001  
Fax: 0194-2470486; Telephone: 2477337; e-mail: [mdnhmjk@gmail.com](mailto:mdnhmjk@gmail.com)

**NHM Help Line for Jammu Division: 18001800104; Kashmir Division: 18001800102**

**Principal,  
Govt. Medical College,  
Srinagar.**

**No:** SHS/J&K/NHM/FMG/J/4400-4400

**Dated:** 26-6-20

**Sub: Release of funds on account of TA/DA for attending the Training Programme as detailed below.**

**Sir,**

In reference to the subject cited above, sanction is hereby accorded to the release of Grant-in-Aid of **Rs. 13,298/- (Rupees Thirteen Thousand Two Hundred Ninety Eight only)** under RCH Flexible Pool on account of TA/DA of the below mentioned trainees for attending the Training programme as per the details given below:

| S.No.        | Name of Participant | Place of Posting | Amount        | Training attended   |
|--------------|---------------------|------------------|---------------|---|
| 1            | Dr. Anjum Farhana   | GMC Srinagar     | 13,298        | <i>One day National Training of Trainers (ToT) 6<sup>th</sup> March 2020 under COVID-19 at New Delhi.</i> |
| <b>Total</b> |                     |                  | <b>13,298</b> |   |

Accordingly, the above sanctioned GIA is hereby electronically transferred to your official bank account.


You are, therefore, requested to disburse the TA/DA claim out of the released funds meant for this Training on account in favour of above mentioned trainee and expenditure to be reported under the same.

**The Grant-in-Aid released is subject to following conditions:**

1. That the sanctioned funds are only meant for the disbursement of TA/DA in favour of above mentioned trainee out of funds meant for the same for attending programme as mentioned above, after confirmation of Administrative approval.
2. That the guidelines provided by Govt. of India regarding TA rules in respect of J&K State Govt. /NHM employees is to be adhered to.
3. That after disbursement of TA/DA as per TA rules, remaining funds, if any, under this head be refunded to State Health Society, J&K under intimation to this office.
4. That the monthly Statement of Expenditure & Utilization Certificate are to be sent to the State Health Society regularly.

5. That the proper record of Bank Column Cash Books, Ledgers, Assets created, complete address of beneficiaries and other relevant records are to be maintained at all levels.
6. That the accounts of the District Health Society shall be open to inspection by the sanctioning authority and Audit both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and Internal Audit by Principal Accounts Office of the Ministry of Health & Family Welfare, GoI, whenever the society is called upon to do so.

**Yours faithfully,**

  
**Bhupinder Kumar, IAS,**  
**Mission Director,**  
**National Health Mission, J&K**

**Copy for information to the:**

1. Director Health Services, Kashmir.
2. Programme Manager, Trainings, NHM, J&K.
3. Divisional Nodal Officer, Kashmir Division, SHS, NHM, J&K.
4. PS to the Financial Commissioner to Govt. Health & Medical Education Department, J&K, Civil Secretariat, Jammu/Srinagar.
5. Head Asstt/Ledger keepers SHS, NHM, J&K.
6. Office file.





GOVERNMENT OF JAMMU & KASHMIR  
OFFICE OF THE PRINCIPAL GOVERNMENT MEDICAL COLLEGE SRINAGAR  
10- Karan-nagar, Srinagar, Kashmir, 190010. Phone No:0194-2504114, FAX : 0194-2503115

FA4CAO  
Letters 611

The Mission Director,  
National Health Mission,  
Jammu & Kashmir,  
Srinagar.

No: - MC/Accts/93-94

Dated: 08-06-2020

Subject: - TA/DA claim of Dr. Anjum Farhana, Professor & Head Department  
Microbiology GMC Srinagar.

Reference: This office Order No: 34-GS of 2020 dated 04-03-2020.

Sir,

Kindly find enclosed herewith the TA/DA claim of the above named doctor for its reimbursement to the concerned claimant who was deputed to Jammu to attend one day National Training of Trainers (nToT) at New Delhi on 6<sup>th</sup> March, 2020.

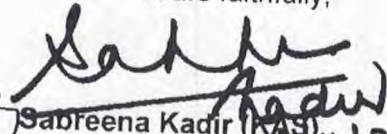
It is pertinent to mention here that the said claim has not been drawn by this office till date.

The bank details of the doctor are detailed hereunder:-

| S. No. | Name of the doctor | Designation | Bank Account No. | Bank Name/ Branch        |
|--------|--------------------|-------------|------------------|--------------------------|
| 1.     | Dr. Anjum Farhana  | Professor   | 0349040100025478 | J&K Bank<br>GMC Srinagar |

Rs. 13,298/-

Yours faithfully,

  
Sabreena Kadir (KAS),  
Chief Accounts Officer,  
Government Medical College,  
Srinagar.

Enclosure: TE Claim  
Copy to the:-

1. HOD, Microbiology GMC Srinagar for information. This is w.r. to letter No.HOD/Micro/97-98 dated 16-05-2020.







## MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

Jammu Office: Regional Institute of Health & Family Welfare, Nagrota, Jammu.

Fax: 0191-2674114; Telephone: 2674244. Pin: 181221

Kashmir Office: Block "A", Ground Floor, Old Secretariat, Srinagar. Pin: 190001

Fax: 0194-2470486; Telephone: 2477337; e-mail: [mdnrhmjk@gmail.com](mailto:mdnrhmjk@gmail.com)

NHM Help Line for Jammu Division 18001800104; Kashmir Division 18001800102


Order No: 249 of 2020

Dated:- 12-3-2020

As approved by the Financial Commissioner to Government, Health & Medical Education Department (Chairman, Executive Committee, State Health Society) vide approval dated 10-03-2020, ex-post facto sanction is hereby accorded to the deputation of below mentioned officer to New Delhi as per schedule given under:-

| Purpose of visit  | Name of the Officer   |
|---|---|
| One day National Training of Trainers (nToT) on 6 <sup>th</sup> March 2020 under COVID-19 at New Delhi. | <ol style="list-style-type: none"><li>1. Dr. Shashi Sharma, HoD Microbiologist, GMC Jammu.</li><li>2. Dr. Sanjay Sharma, DIO, Kathua.</li><li>3. Dr. Surinder Sharma, Consultant Physician, Gandhi Nagar Hospital, Jammu.</li><li>4. Dr. Anjum Farhan, HoD, Microbiologist, GMC, Srinagar.</li><li>5. Dr. Innam-ul-haq, Asst. Professor, Deptt. of Community Medicine, GMC Srinagar.</li><li>6. Dr. Mariya Jeelani, Microbiologist, IDSP, JLN Hospital, Srinagar.</li><li>7. Dr. Imran Masood, Consultant Physician, SHD Magam, Budgam.</li></ol> |

TA/DA on account of above mentioned training shall be reimbursed by National Health Mission as admissible under rules.

  
Bhupinder Kumar, IAS  
Mission Director,  
NHM, J&K.

No: SHS/J&K/NHM/26028-35

Dated: 12-3-2020

### Copy to the:

1. Financial Commissioner to Govt., Health & Medical Education Department.
2. Principal, Government Medical College, Jammu/Srinagar.
3. Director Health Services, Jammu/Kashmir.
4. Medical Superintendent, Gandhi Nagar Hospital, Jammu/J.L.N.M Hospital, Srinagar.
5. FA&CAO, State Health Society, J&K.
6. State Nodal Officer, NHM, J&K.
7. Chief Medical Officer, Kathua/Budgam.
8. Office file.





POST GRADUATE DEPARTMENT OF MICROBIOLOGY  
GOVERNMENT MEDICAL COLLEGE SRINAGAR  
10-Karangar Srinagar Kashmir, 190010 email.

The Principal/Dean,  
Government Medical College,  
Srinagar.

(1) P.A. COO.  
(2) D.D. (P) *Keshav*  
No. HOD/Micro/ 97-98.  
Dated: 16-05-2020  
Pmc 16/5/2020

Sub:- Reimbursement of Travel alongwith accommodation for attending one day National Training at New Delhi covered by WHO.

Madam,

In pursuance to your office order no GS-MC/P/Micro/3053-58 dated 04-03-2020, The undersigned was deputed to attend one day National Training of Trainers at New Delhi on 6<sup>th</sup> Mar 2020, as per the directions of the Govt. of India, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi. The TA/DA will be reimbursement by NHM vide order No 249 of 2020 dated 12-03-2020 issued by Mission Director, National Health Mission J&K. The details of travel and accommodation alongwith the bills for reimbursement of the same is enclosed for your ready reference.

|   |                     |
|---|---------------------|
| Air Ticket to & fro                             | Rs. 10,098/- ✓      |
| Taxi service IGI airport to Kashmir House Delhi | Rs. 400/- ✓         |
| Taxi service Kashmir House to Anusudan Bhawan   | Rs. 300/- ✓         |
| Taxi service from Kashmir House to Airport      | Rs. 500/-           |
| Rental of Kashmir House Delhi.                  | Rs. 2,000/- ✓       |
|   | <u>Rs. 13,298/-</u> |

*[Signature]*  
Head of the Department,  
Microbiology, GMC Srinagar.

Encl:-

GOVT. MEDICAL COLLEGE  
Srinagar  
Receipt  
Date - 27-5-20  
Enclosed  
*1100*  
*5-20*

Copy to the:-

- Mission Director, National Mission J&K for information and n/action

*Acceptance report.*  
*27/5/20* *David S*  
*27/5/20* *9/9*

*Government Medical College, Srinagar*  
10-Karan Nagar, Srinagar, Kashmir, 190010. Phone No. 0194-2504114, Fax. 0194-2503115.

Subject: Nomination for attending of one day National training of trainers (nToT) at New Delhi.

OFFICE ORDER NO: 34-GS of 2020  
DATE D: 04-03-2020

In terms of Joint Secretary Govt. of India Ministry of Health & Family Welfare Nirman Bhavan, New Delhi's DO No. Z.28015/19/2020-EMR Dated. 28 February, 2020, Prof. (Dr.) Anjum Farhana HOD Microbiology Govt. Medical College, Srinagar is hereby nominated and accordingly deputed to attend one day National training of trainers (nToT) at New Delhi on 6<sup>th</sup> March, 2020.

**NB:** The travel alongwith accommodation shall be done by the WHO.

**Particulars of the above Faculty member:-**

| Name              | Department   | Status  | Contact No.               |
|-------------------|--------------|---|---------------------------|
| Dr. Anjum Farhana | Microbiology | Professor/Head Department of Microbiology Govt. Medical College, Srinagar | 09419016027 & 07006881720 |

*Lashari*  
Prof. (Dr.) Samia Rashid 4/3/2020  
Principal/Dean

No: GS-MC/P/Micro/3053-58

Dated: 04-03-2020

Copy to the:-

- 1) Financial Commissioner, Health & Medical Education Department Civil Secretariat Jammu for information.
- 2) Joint Secretary Govt. of India Ministry of Health & Family Welfare Nirman Bhavan, New Delhi-110011.
- 3) OSD Health & Medical Education Department Civil Secretariat Jammu for information.
- 4) Mission Director National Mission J&K.
- 5) HOD Microbiology GMC, Srinagar for information.
- 6) Chief Accounts Officer, Govt. Medical College, Srinagar.



*Government Medical College, Srinagar*

10 Karan Nagar, Srinagar, Kashmir, 190010, Phone No. 0194-2504114, Fax. 0194-2503115.

The Principal Resident Commissioner, (J&K)  
J&K House 5-Prithviraj Road,  
New Delhi-110021.

Dated: 04-03-2020

No: GS-MC/P-Micro/3063  
Subject: Providing of accommodation.

Sir,

It is to inform you that the following Faculty member of this Institution has been deputed to New-Delhi to attend one day National training of trainers (nToT) at New Delhi on 6<sup>th</sup> March, 2020, as per the directions of the Govt. of India Ministry of Health & Family Welfare Nirman Bhavan, New Delhi.

In this connection, it is requested to kindly provide suitable accommodation to the said Faculty member on the aforementioned date, in Kashmir House on priority basis, so that she may not face any sort of difficulty during her stay at New Delhi:-

| Name              | Department   | Status   |
|-------------------|--------------|--|
| Dr. Anjum Farhana | Microbiology | Professor/Head of Department of Microbiology Govt. Medical College, Srinagar |

Yours faithfully

*Samia Rashid*  
Prof. (Dr.) Samia Rashid  
Principal/Dean

*9/3*  
*11/3/20*





**LAV AGARWAL, IAS**  
Joint Secretary

Tel : 011-23061195  
Fax : 011-23061842  
Email : lav@nic.ni

*Handwritten:* HOD MCH/HS/19  
Nodal officer  
Admn. officer  
PA



*Handwritten:* Sachin  
4/3/2020

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
निर्माण भवन, नई दिल्ली - 110011  
**GOVERNMENT OF INDIA**  
**MINISTRY OF HEALTH & FAMILY WELFARE**  
**NIRMAN BHAVAN, NEW DELHI - 110011**

DO No. 728015/19/2020-EMR  
Date: 28 Feb 2020

Dear Sir,

As you are aware COVID-19 poses a serious health threat across the globe, including India. After successfully managing 3 lab-confirmed cases in Kerala, the country gearing up to move to the next level to strengthen preparedness and response to combat the outbreak, if it happens. Surveillance, infection prevention and control (IPC), and risk communication (RC) are critical focus areas identified to prepare our workforce to effectively tackle the threat of coronavirus disease (COVID). To strengthen the capacity and skills of our healthcare workforce, we are organizing a series of cascaded trainings.

In this context, a one-day national training of trainers (nToT) is scheduled on 6<sup>th</sup> March 2020 in New Delhi. Kindly nominate a senior level officials/professionals from your state/UT to participate in the national ToT:

| S.No. | Category of faculty/master trainer   | Area of training assigned  |
|-------|--|--|
| 1     | State Surveillance Officer (SSO)   | <ul style="list-style-type: none"> <li>Epidemiology</li> <li>Surveillance</li> <li>Laboratory testing</li> <li>Infection Prevention and Control</li> <li>Clinical case management</li> </ul> |
| 2     | Chief Medical Officer/Secretary, HICC from a tertiary care hospital identified for COVID | <ul style="list-style-type: none"> <li>Risk communication</li> </ul>   |

Food and accommodation of participants shall be covered by WHO. Kindly share names and contact details of a nominated number state/UT team from your state/union territory for nToT with the following:

| S.No. | Post/point                  | Organization | Name                | Email              |
|-------|-----------------------------|--------------|---------------------|--------------------|
| 1     | WFO, DSO                    | NCECD        | Dr Himanshi Chauhan | hdsn-mpa@nic.in    |
| 2     | CMO, EMR division           | MoHPW        | Dr UB Das           | dr.ubdas@gmail.com |
| 3     | Focal point, AMR, Labs, IPC | WHO India    | Dr Anuj Sharma      | sharmaan@who.int   |
| 4     | Focal point, Surveillance   | WHO India    | Dr Pavana Murthy    | murthy@who.int     |

As a sequel to a single-day state training of trainers (sToT) is scheduled for 9<sup>th</sup> March 2020 across the country. The officials (trained in nToT) from each state shall organize the state ToT to build a pool of master trainers for the district trainings. Kindly ensure the organization of state ToT on 9<sup>th</sup> March, in case it is not possible on the said day, kindly ensure completion of sToT on 11<sup>th</sup> March 2020.

The state/UT may also identify 2-5 officials from each district to further replicate the sToT at the district level. Teams from districts attending the nToT may kindly bring details of these teams from each district when they come for the nToT.



-2-

In addition, the state government may also like to identify ~30-50 participants for the district level trainings to support the containment and mitigation activities at the field level. These shall include the district rapid response teams (including the district surveillance officer (DSO), a clinician and microbiologist), as well as clinicians and infection control/link nurses from medical colleges and district hospital. The details of these may also be communicated to us.

With best regards,

Yours sincerely,

*Amul*

(Lav Agarwal)

To.

- o Principal Secretaries (Health & FW) for all States & UTs
- o Copies to
  - o Mission Directors (NHM) for all States and UTs
  - o SSO, all states and UTs
  - o Director Health Services, all states and UTs



## GENERIC DETAILS

TOUR OPERATOR: GALILEO TOURS AND

BOOKING REF: 16207

16/03/20  
16/03/20

BOOKING REFERENCE: Galileo: ZB577Y, AIRLINE: AI/YXHHI

Date of Issue: 04 Mar 2020

## Traveller Information

PassengerName  
ARJUN/4 ARIYANA DRTicket Number  
0983756740958

Frequent Flier Number

| Date   | Dep Time | From                             | To                                       | Flight No | Terminal | Airline   |
|--------|----------|----------------------------------|--|-----------|----------|-----------|
| 04-MAR | 13:5     | Srinagar Aprt (SXR),<br>Srinagar | Delhi Indira Gandhi<br>Intl (DEL), Delhi | AI826     |          | Air India |

## Detailed Itinerary

| FLY NO | CLASS | DEP TIME | ARR TIME | ARR TER | STATUS    | DUR  | A/C TYPE    | FARE BASIS: SHF<br>BAGGAGE<br>25K |
|--------|-------|----------|----------|---------|-----------|------|-------------|-----------------------------------|
| AI826  | S     | 1225     | 1405     | 3       | CONFIRMED | 1:40 | Airbus A321 |                                   |

1. BAGGAGE ALLOWANCE  
2. EXCESS BAGGAGE CHARGES MAY APPLY IF BAGS EXCEED THE WT ALLOWANCE  
3. EXCESS BAGGAGE CHARGES MAY APPLY IF BAGS EXCEED THE WT ALLOWANCE

1. BAGGAGE ALLOWANCE  
2. EXCESS BAGGAGE CHARGES MAY APPLY IF BAGS EXCEED THE WT ALLOWANCE  
3. EXCESS BAGGAGE CHARGES MAY APPLY IF BAGS EXCEED THE WT ALLOWANCE

## Other Details and Remarks

TOTAL BASE FARE: INR 3350  
TOTAL TAX: INR 1192  
SERVICES FARE: INR 1543

FARE CODE  
ENDORSEMENT INFORMATION: NON-ENDORSEABLE/ CHANGE/CANCELLATION/NO-SHOW FEE APPLY PER SECTOR  
REFUNDABLE CHANGE PENALTIES UP TO 100% MAY APPLY  
TICKET MAY BE CHANGED 72 HRS BEFORE DEPARTURE

## GST Details

GENERIC DETAILS AS ON: 04 Mar 2020 12:48:25

<https://tk.galileo.co.in/work/message.jsp>

16/03/2020



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Email : internationaltoursandtravels@hotmail.com

Account of \_\_\_\_\_

**Thank you for favouring us with your travel Business. We must pay the Airlines each week for all tickets issued we will appreciate receiving payment for your Tickets Promptly.**

51300

Invoice No.

Please Remit from this Invoice

DATED 04-05-2020

| No.          | Name of Passengers | Date of Travel | Ticket No. | Sector of Travel | Class of Travel | Fare  |
|--------------|--------------------|----------------|------------|------------------|-----------------|-------|
| 1            | Mr. Anjum Farhan   | 02 MAR 2020    | Ashade     | Int'l<br>Deli    | A               | 6543  |
|              |                    | 01 MAR 2020    | Ashade     | Int'l<br>Srin    | V               | 5555  |
| <b>Total</b> |                    |                |            |                  |                 | 10098 |

Amount in words

ten thousand and nine hundred only

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# Economy Class boarding pass



A STAR ALLIANCE

नाम Name

ANJUM/FARHANADR

संख्या Boarding No.

86

उड़ान संख्या Flight No.  
AI 825

तारीख Date  
07MAR

बोर्डिंग समय Boarding Time  
09:30

गेट Gate

Ftk: 0983756740959C1

मूल स्थान Origin

DELHI

/DEI

गंतव्य स्थान Destination

SRINAGAR

सीट Seat

32C

प्रस्थान के 20 मिनट पहले बोर्डिंग गेट बंद कर दिया जाएगा सभी यात्रियों के लिए वैयक्तिक तलाशी और हैंड बैगज की जांच अनिवार्य है यात्रियों से निवेदन है कि वे हमें अपना सहयोग दें

The boarding gate will close 20 minutes before departure. Frisking of person and checking of hand baggage is mandatory for all passengers. Passengers are requested to co-operate.



# Economy Class boarding pass



A STAR ALLIANCE

नाम Name

ANJUM/FARHAN/DR

संख्या Boarding No.

50

उड़ान संख्या Flight No.  
AI 826

तारीख Date  
05MAR

बोर्डिंग समय Boarding Time  
11:55

गेट Gate

6

Ftk: 0983756740958C1

मूल स्थान Origin

SRINAGAR

/SXR

गंतव्य स्थान Destination

DELHI

सीट Seat

7C

प्रस्थान के 20 मिनट पहले बोर्डिंग गेट बंद कर दिया जाएगा सभी यात्रियों के लिए वैयक्तिक तलाशी और हैंड बैगज की जांच अनिवार्य है यात्रियों से निवेदन है कि वे हमें अपना सहयोग दें

The boarding gate will close 20 minutes before departure. Frisking of person and checking of hand baggage is mandatory for all passengers. Passengers are requested to co-operate.



S.No- 461

JAMMU & KASHMIR GOVT.  
RECEIPT FORM  
FORM F. C. 1  
(See rule 2-4)

RECEIPT FOR THE PAYMENT TO GOVERNMENT

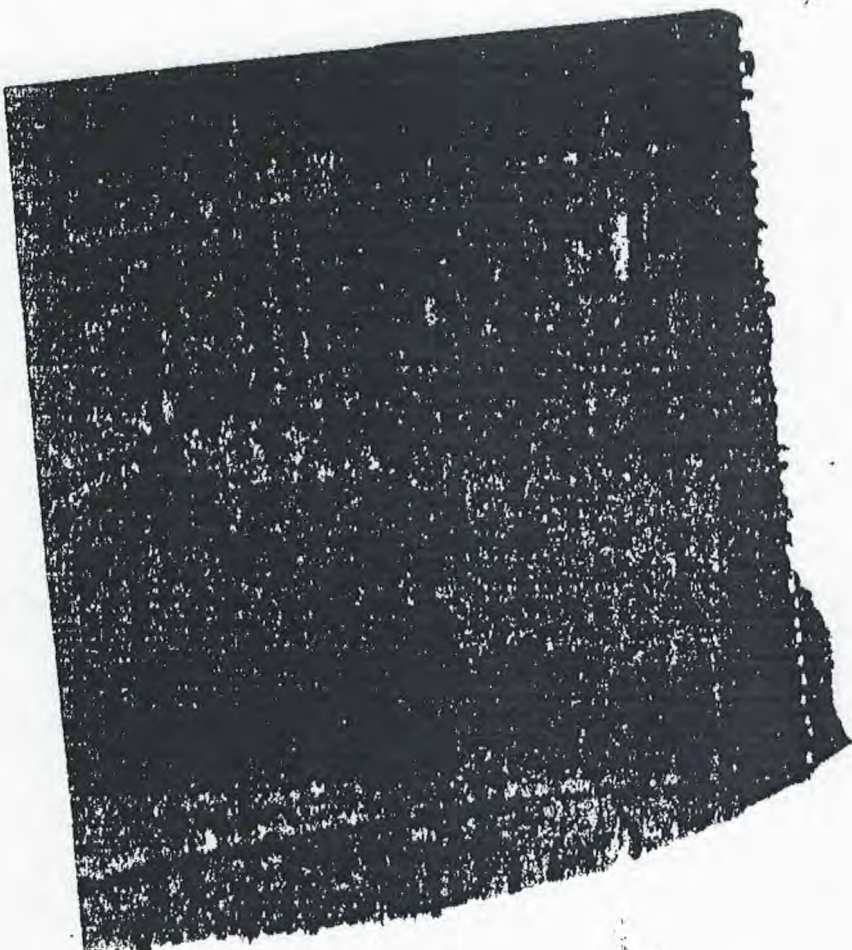
# B-101  
A-  
Place New Delhi  
Date 07/03/2020  
3578837  
CPGh

Received from Dr. Anjum.  
with other No \_\_\_\_\_ Dated \_\_\_\_\_

2000/- Rupees - Two thousand of  
in cash by cheque on account of Room Rent charge

Cashier \_\_\_\_\_ Signature [Signature]  
Accountant \_\_\_\_\_ Designation 7/3/20

The receipt is valid only when accompanied with the production of bill/abstract/valid indemnity





# RANA TAXI SERVICES

Samrat Hotel, Kautilya Marg, Chanakya Puri, New Delhi-1100021  
 Ph.: 9818138689, 9873240842.

Sr. No. 743

Dated 6/12/20

Car No. ....

M/S .....

| S.No. | PARTICULARS                          | RATE | Rs. AMOUNT | P. |
|-------|--------------------------------------|------|------------|----|
|       | Kmr House<br>→ Anusudan<br>Vijayaram |      | 300        |    |
| TOTAL |                                      |      | 300        |    |

For RANA TAXI SERVICES

Rana

# RANA TAXI SERVICES

Samrat Hotel, Kautilya Marg, Chanakya Puri, New Delhi-1100021  
 Ph.: 9818138689, 9873240842.

Sr. No. 740

Dated 7/3/20

Car No. ....

M/S .....

| S.No. | PARTICULARS                      | RATE | Rs. AMOUNT | P. |
|-------|----------------------------------|------|------------|----|
|       | KMR House to<br>Airport (Team 3) |      | 500        |    |
| TOTAL |                                  |      | 500        |    |

For RANA TAXI SERVICES

Rana

**PRE-PAID TAXI/TSR SERVICE**  
**DELHI TRAFFIC POLICE**  
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4266

Debit/Credit Card Invoice No.                       
 Passenger's Name A. Agarwal  
 Destination Katowah  
 Taxi/TSR No.                       
 Fare Rs.                       
 Incentive Rs.                       
 Baggage Rs. 385 (Small bags are exempted)  
 (Might charges) Rs.                       
 Service Charges Rs.                       
 Toll Charges Rs. 15  
 Total (in words)                     

Date 3-20 Time                       
 Phone No. (Optional)                       
 Driver's Name H

|                     |
|---------------------|
| DESTINATION<br>CODE |
|---------------------|

1. Check your balance before leaving the booth.  
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 Service charges will be levied on the basis of meter receipts. Service charges will be levied on the basis of meter receipts.  
 For fare details see link: [http://www.delhi.gov.in/PrepaidTaxis](#)  
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